

### 03.01.02 Internet Access and Wireless Use

PCCLD provides free access to the Internet. There is a daily time limit on customers using PCCLD computers. Customers using their own computers or mobile devices may access PCCLD's electronic resources from PCCLD's website remotely or via wireless access points within a PCCLD library without any time limitations.

All customers using PCCLD provided databases and computer software are responsible for adhering to applicable database and software licensing agreements including copying, downloading and viewing restrictions. Customers agree to abide by PCCLD's *Internet Access Agreement*.

To the extent possible, PCCLD upholds and affirms the right of adults to have access to constitutionally-protected materials. Customers accessing the Internet are responsible for complying with all applicable federal, state, and local laws and regulations. Prohibited content is defined by the Children's Internet Protection Act (CIPA) and the Colorado Revised Statutes, Article 90, Part 6, 24-90-601 through 24-90-606.

PCCLD uses filtering software on customers' access to the Internet in order to comply with the Children's Internet Protection Act (CIPA) and other applicable federal, state and local laws, statutes, and ordinances.. Adults may request library staff to disable filtering temporarily to conduct research or for other lawful purposes on PCCLD provided public computers and parents or guardians may request unfiltered Internet access for minors. The unblocking of Internet sites shall be described further in PCCLD's *Internet Access Agreement*.

Customers using PCCLD public use computers must agree to maintain the integrity of the computers. Unacceptable use includes, but is not limited to, using the Internet for any illegal purpose, transmitting obscene or threatening materials, and using the system in a manner that precludes or hampers its use by others.

**See Also:**     [03.01.02.F1](#)     *Internet Access Agreement*  
                  [03.01.02.F2](#)     *Internet Consent Form - Permission for Minors to Request Unfiltered Internet Access*  
  
                  [03.02.08](#)     *Copyright and Licensing Agreements*  
                  [03.06.01](#)     *Acceptable Library Use and Safety*  
                  [03.08.01.R1](#)    *Resource Documents: Children's Internet Protection Act (CIPA)*

## ACCESS TO LIBRARY SERVICES

### 03.01.02. F1 Internet Access Agreement

Customers logging onto PCCLD provided public library computers or the Internet are required to consent to the Internet Access and Wireless Use policy and the Internet Access Agreement before using the library's Internet services.

#### INTERNET ACCESS AGREEMENT

This global electronic network may contain materials which are out-of-date, illegal, controversial or offensive to individuals. PCCLD cannot assure the accuracy or currency of information on the Internet.

Customers must have a valid PCCLD library card to use library Internet computers. There is a session time limit of 60 minutes per visit for each customer using the computers. Extensions may be granted based on availability. Guest passes are also made available to library visitors who are unable to establish a library account.

The Library uses filtering software on Internet computers and on the wireless network. It is used to assist in preventing access to sites which violate the Children's Internet Protection Act (CIPA). The current filter blocks sites featuring (1) pornography, (2) obscene content, and (3) images harmful to minors. It is strongly recommended that parents supervise their child's Internet sessions and let them know if there are materials which they should not access. Parents should also advise their children of safety and security issues when using the Internet, and warn them against the disclosure of personal information when using electronic mail, chat rooms and other forms of direct electronic communications.

Customers may request library staff to disable filtering temporarily to conduct research or for other lawful purposes on PCCLD provided public computers that are not located in designated children's areas of the library. Access to an unfiltered Internet session from said computers is available upon request to customers aged 17 and older with a valid PCCLD library card or photo identification. For minors aged 16 and under to obtain unfiltered access, a parent or legal guardian must be present at the library to complete an *03.01.02.F2 Internet Consent Form* that grants permission for their children to request and receive an unfiltered session on PCCLD's filtered computers. This form can be completed at library service desks.

It is the responsibility of the user to respect copyright laws and licensing agreements, and to assume responsibility for payment for any fee-based service. Acceptable use includes respect for the privacy of other users and to maintain the integrity of the computer system. Unacceptable use includes using the Internet for any illegal purpose, transmitting obscene or threatening material and using the system in a manner that precludes or hampers its use by others.

Failure to abide by PCCLD's policy on Internet Access and Wireless Use and this *Internet Access Agreement* may result in the loss of Internet privileges.

**Policy Reference:**     [03.01.02](#)     *Internet Access and Wireless Use*  
**See Also:**            [03.01.02.F2](#)    *Internet Consent Form – Permission for Minors to Request an Unfiltered Internet Access*

## ACCESS TO LIBRARY SERVICES

### 03.01.02 F2 Internet Consent Form - Permission for Minors to Request Unfiltered Internet Access

I understand that the library uses filtering software on Internet computers available to the public and this software may block materials that my child may find useful.

I have reviewed the information provided to me by the library concerning access to the Internet offered by the Pueblo City-County Library District and the policies of the library. I understand the issues surrounding use of the Internet, and I hereby give permission to my child listed below to use the library's facilities and equipment to gain access to the Internet and to be able to request and receive an unfiltered Internet session on PCCLD provided public computers that are not located in the children's area of a library.

I accept full responsibility for any material found through the library's Internet connection which I or my child may find objectionable. I agree to hold the library, the library staff, and the members of the Board of Trustees harmless for such material accessed by my child.

I, \_\_\_\_\_ affirm that I am the parent or legal guardian of the  
(Please Print) the minor child listed below.

Name: \_\_\_\_\_ Library Card #: \_\_\_\_\_  
(Please Print)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent or Legal Guardian

Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_  
Library Service Desk Staff

NOTE: The completed, signed form will be kept on file by the library. The minor's library account will be notated with this permission. Permission for unfiltered Internet access will remain active unless revoked by the parent or guardian.

## ACCESS TO LIBRARY SERVICES

### 03.01.02.P1 Requests for Unfiltered Internet Access

PCCLD uses filtering software on Internet computers to assist in preventing access to sites which violate the Children's Internet Protection Act (CIPA). All PCCLD Internet computers have filtering which blocks sites featuring (1) pornography, (2) obscene content and (3) images harmful to minors.

Customers may request library staff to disable filtering temporarily to conduct research or for other lawful purposes on PCCLD-provided public computers that are not located in designated children's areas of the library. Staff cannot disable the filter for customers using their own computers or mobile devices to access PCCLD's Public Internet.

- Access to an unfiltered Internet session is available upon request to customers aged 17 and older with a valid PCCLD library card or photo identification showing proof of age. Staff can also provide access for adults to an unfiltered WiFi network upon request.
- For minors aged 16 and under to obtain unfiltered access, a parent or legal guardian must complete an *03.01.02.F2 Internet Consent Form* that grants permission for their child to request and receive unfiltered Internet access. This form can be completed at library service desks. After the *Internet Consent Form* has been signed by the parent or legal guardian, library staff will disable the Internet filter for the child for that Internet session. The minor's library account will be notated with this permission so the child may request unfiltered Internet access during subsequent visits. Permission for unfiltered access will remain active unless revoked by the parent or guardian.

#### Temporarily Disabling the Internet Filter

Before library staff can disable the filtering software, the customer's age should be verified using the customer's library card profile. Visiting customers without a PCCLD library card must present photo identification showing a date of birth to verify age. For minors (age 16 and under) to request and receive an unfiltered Internet session, the parent or legal guardian must have completed an *Internet Consent Form*.

The customer requesting library staff to disable an Internet Filter will have encountered the screen shown here:

[ updated image ]

The customer may have already searched for further options as shown above and reached the following screen requesting a Username and Password.

*[ updated image ]*

Each public service desk has been issued a secure Username and Password to enable library staff to temporarily disable the filtering software blocking the requested Internet site. PCCLD's Information Technology staff also has access to the Username and Password for each service desk.

After the library staff member disables the filter, the customer will have unfiltered Internet access for the remainder of that Internet session only. Subsequent requests for unfiltered access will require the customer to request library staff to repeat the process during each visit.

Filters on public computers in designated children's areas of the library will not be disabled for any reason.